

ATEC Security Ltd is committed to meeting all relevant duties applicable to our role as a contractor under the Building Safety Act 2022, the Building Regulations 2010 as amended, and the Building Regulations etc. (Amendment) (England) Regulations 2023.

We recognise that compliance depends not only on technical design and installation, but also on the competence, behaviours, supervision, instruction, coordination and information provided to those carrying out the work.

ATEC Security Ltd confirms that it has the organisational capability, management arrangements and competent personnel necessary to plan, manage, monitor and carry out our work so that it complies with all relevant requirements and does not compromise building safety or wider regulatory compliance. Before starting any building work within our scope, we will take reasonable steps to satisfy ourselves that the client is aware of their duties under the applicable legislative requirements. Where appointments, responsibilities, project information or compliance arrangements are unclear, we will raise this with the relevant dutyholder before work starts.

To ensure the quality and compliance of our work, ATEC provides workers under its control with appropriate supervision, instruction and information proportionate to the nature, risk and complexity of the works. This includes, as applicable:

- allocation of work only to persons assessed as competent for the task, or to persons under suitable supervision while developing competence;
- project handover and pre-start review of scope, specifications, drawings, standards, installation details, testing requirements, hold points and client / principal contractor instructions;
- issue of controlled documents, including relevant drawings, specifications, work instructions, checklists, commissioning sheets, product information and change updates;
- briefing of quality-critical and compliance-critical requirements, including installation methods, fire stopping requirements, identification and labelling, containment standards, testing, inspection, evidence capture and completion records;
- access to technical support, escalation routes and management direction where site conditions, design details or compliance requirements are unclear;
- monitoring work in progress by managers, project managers, installation managers, commissioning engineers or other competent supervisors;
- inspection, testing, commissioning and review of completed work against relevant requirements before handover;
- reporting, control and correction of defects, deviations, non-conformances and unauthorised changes in accordance with the QUENSH system.

ATEC achieves this through defined management system arrangements including recruitment, induction, training and competence controls, project design and development, sales handover, purchasing controls, installation controls, communication processes, document control, audit, management review and non-conformance management.

These arrangements also include communication and cooperation with other dutyholders, provision of sufficient information about ATEC's works, reporting of interface and compliance concerns, and participation in project coordination and compliance review activities as necessary.

Supervision levels are determined according to the competence of the worker, the complexity of the task, the significance of the compliance risk, and whether the work affects safety-critical, fire-critical, security-critical or otherwise regulated elements. Personnel undergoing training, new starters, agency workers and subcontractors will receive enhanced supervision until competence and understanding are demonstrated.

Information and instructions are communicated through induction, project-specific briefings, issued documentation, toolbox talks, site supervision, inspection feedback, technical support and formal change communication.

Workers are required to work only to current approved information and to stop and seek clarification if requirements are missing, conflicting or unclear.

ATEC will not knowingly carry out work that does not comply with applicable legal, technical, safety or project requirements. Where proposed work may affect fire, structural, access, escape, compartmentation, control interfaces or other compliance-critical elements, we will stop, escalate the issue and seek clarification through the appropriate dutyholder channels before proceeding.

We expect all employees and subcontractors working on our behalf to demonstrate integrity, honesty, openness, cooperation, accurate record keeping, personal accountability and a willingness to challenge or report non-compliant work. ATEC Security Ltd is committed to ensuring that compliance is supported not only by systems and procedures, but by competent people making responsible decisions, communicating openly, following approved information, and maintaining accurate records throughout the lifecycle of our work.

Signed: 
Lee Abraham Managing Director
17/4/26